| | |
|---|---|
| Job Title: Park Maintenance I | Last Date Modified: June 17, 2020 |
| Exempt/Non-exempt: Non-Exempt | Full Time / Part Time / Seasonal: PT Year-Round |
| Schedule: Weekdays, Weekends, Holidays | Minimum Hours: 24-32 hrs/wk |
| Department: Grounds | Supervisor Title: Grounds Manager |

The Park Maintenance I is responsible for daily upkeep and repair of the park including grounds, horticulture areas, walks, public areas and buildings, restrooms, as well as meeting safety and security regulations.

Job Duties: *Duties may include but are not limited to:*

- Ensure park meets safety and security regulations, including inspecting for and repairing perimeter breaches and play sets, identifying potential safety hazards in facility and ensuring problems are fixed immediately.
- General park maintenance including:
  - Upkeep existing gardens: weed, cultivate, plant, fertilize, and irrigate lawns and gardens.
  - Mow, aerate, and edge lawn areas using power and hand tools. Rake, sweep and vacuum leaves, lawn clippings, and debris. Prune and trim hedges, bushes and other shrubbery.
  - Design, repair and maintain sprinkler system and drip system.
  - Assist in general repair and preventative maintenance of the park facilities – buildings, play sets, restrooms, animal enclosures, fences, bridges, benches and tables.
  - Assist with frequent cleaning of high touch surfaces (playsets, grab bars, railings) in accordance with COVID-19 prevention standards
- Clean and maintain public facilities as needed.
- Conform to maintenance budgets, make recommendations to Grounds Manager.
- Maintain Agriculture Certifications, MSDS Logs and other reports.
- Work with City Public Works Department and contractors on grounds projects as needed.
- Lead and work with volunteers on grounds projects.
- Assist with care and feeding of barnyard animals.
- Perform heavy manual laboring duties.
- Handle emergencies and customer concerns.

Job Skills/Experience Requirements:

- Two years paid experience with landscaping and some experience providing semi-skilled building and grounds maintenance and repair.
- Knowledge of common practices, methods and materials used in gardening and horticulture work.
- Common practices, methods and materials used for building and park maintenance work.
- Operation and maintenance of various building and park equipment and machinery.
- Knowledge of safety procedures involved in park maintenance including hand tools, power tools and outdoor gas power equipment.
- Work with a minimum of supervision.

- Understand and follow written and oral instructions and communicate clearly orally and in writing.
- General knowledge of plumbing and electrical including basic installations and repairs.
- General carpentry skills.
- General painting skills.
- Must be able to work professionally around park visitors of all ages.

Job Skills Desired:

- First aid certified.
- Knowledge of safety practices.

Job Abilities:

- Possession of a valid California driver's license.
- Ability to lift 50 pounds.
- Able to work around and in close contact with animals daily.
- Willing to work a schedule that may include after hours, night rentals and weekends.

Education / Certifications:

- High School Diploma or GED preferred.

Compensation is $13.00-$14.00 per hour DOE

Please send cover letter and resume to Sherri Adams, HR Specialist sdadams@fairytaletown.org

Position is open until filled.

No phone calls please.